

**CVI  
TRANSITIONAL SCHOOL DISTRICT OF  
THE CITY OF ST. LOUIS  
SPECIAL ADMINISTRATIVE BOARD**

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**OFFICIAL REPORT**

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**Regular Meeting**

**St. Louis, MO, October 20, 2009  
MINUTES**

The Special Administrative Board of the Transitional School District of the City of St. Louis met on the date noted beginning at 6:10 p.m., in Room 108 of the Administrative Building, 801 N. 11<sup>th</sup> Street, St. Louis, MO 63101.

**ROLL CALL**

PRESENT: Ms. Adams, Mr. Gaines, Mr. Sullivan

The Board and audience recited the Pledge of Allegiance.

**STUDENT RECOGNITIONS**

Student Eric Martin, a senior at the Fresh Start Academy was awarded the Spirit of Excellence Award. Eric testified before the State Missouri's Task Force Dropout Prevention Panel on September 29, 2009. He is also co-president of Fresh Start's student council. Congratulations were extended.

**PUBLIC COMMENTS**

None.

**APPROVAL OF MINUTES**

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve the October 8, 2009 Minutes.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

**SUPERINTENDENT'S REPORT**

**Information Items**

- Dr. Cleopatra Figgures, Deputy Superintendent of Accountability and Mr. David Lineberry of the Missouri School Boards Association presented a draft version of the District's Accountability Plan. The Accountability Plan is

a two year strategic Plan that will address what the District needs to complete as a result of the MSIP 4<sup>th</sup> Cycle Review. The focus is to regain accreditation, correct deficiencies and execute the 30 standards of the Comprehensive Long Range Plan (CLRP). After approval by the SAB, the Plan will be submitted to the Department of Elementary and Secondary Education (DESE) for acceptance.

Superintendent Adams interjected that a monitoring process could be presented at the next meeting.

- Patrick Wallace, Executive Director of Public Information introduced a draft version of the Strategic Communication Plan with a presentation by Phillip Bozich, Tom Moye and Elizabeth Cassmeyer, members of the Parent Advisory Board. The Board was developed out of the recommendation of the CLPR. Each member has a communication background. The Committee reported on goals to improve the District's public image, internal image and self-image. The Committee will also identify and train Parent Ambassadors throughout District schools.

Mr. Gaines asked if the Parent Advisory Board worked with the Parent Assembly in developing the Plan.

Superintendent Adams responded that at this juncture, the Parent Assembly, as well as the Parent Liaisons and Parent Ambassadors have not yet engaged. There is a need to unify all groups. However, challenges were presented. Concerted efforts will be provided to the Board as they come about.

Mr. Sullivan asked who will assume the responsibility to assure that the assigned tasks as outlined are completed in a timely fashion.

Mr. Wallace reported that it is the responsibility of he and his staff.

Mr. Sullivan further requested that the Strategic Communication Plan become an agenda item for the next meeting.

Superintendent Adams thanked the group for their time, commitment and efforts in this endeavor.

- Deanna Anderson, Executive Director of Operations presented the Food Service and Transportation Reports.
  - Food Services
    - The reporting of Free and Reduce Lunch (FDR) is critical due to the impact it has on District funding.
    - For the 2008-2009 School year, 75.4% of students were eligible. For this current year to date, 84.3% of students are eligible.
    - Incentives have been developed for schools and students to return lunch applications.
    - The District will begin reporting performance tracks – daily status reports.

Mr. Gaines inquired of the status of Food Services returning in-house.

Ms. Anderson responded that Operations has kept this item under radar. They have looked at the cost of preparing meals in each school, preparing meals at a centralized location and keeping in mind that the Stimulus funds will soon become available for six elementary schools. She continued that the Prismatic study indicated that it would take 3-5 years to bring food services back in-house.

With regards to the 10% of non-completed student applications, Mr. Sullivan asked if Operations identified objectives to move toward 100% completion.

Ms. Anderson reported that weekly spreadsheets of needed applications are forwarded to each principal. Principals may also complete the application in lieu of sending the applications home.

With regards to the reported increase of FRL, Mr. Sullivan asked will funding show an immediate impact.

Ms. Anderson reported that the actual will not be seen until the 2010-2011 school year for the submittal date for the 09/10 data is at the end of the year.

o Transportation

- There was an increase in year-over-year's performance. The highlights were the success of the Call Center and the GPS units on all buses, which provided significant performance as an accountability tool.

**BUSINESS ITEMS**

**Consent Agenda**

{Items 10-20-09-03, 10-20-09-07 and 10-20-09-08 were approved at the October 8, 2009 Meeting.}

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-01.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-02.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-04.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-05.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-06.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-09.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-10.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-11.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-12.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-13.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-14.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-15.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Mr. Gaines, on the following roll call votes, to approve Resolution Number 10-20-09-16.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan

On a motion by Ms. Adams and seconded by Sullivan, on the following roll call votes, to approve Resolution Number 10-20-09-17.

AYE: Ms. Adams, Mr. Sullivan

Mr. Gaines abstained due to a conflict of interest.

**BOARD MEMBER UPDATE(S)**

None.

**ADJOURNMENT**

At 7:45 PM, there being no further business before the Board in open session, on the following roll call vote, the Board voted to adjourn.

AYE: Ms. Adams, Mr. Gaines, Mr. Sullivan